MANITO UNITED METHODIST CHURCH FACILITIES USE AGREEMENT ADDENDUM

This agreement is entered into between Manito United Methodist Church	n, 3220 S. Grand Blvd. Spokane,
Washington 99203, (509-747-4755), hereinafter known as CHURCH, and _	
	, hereinafter known as USER

CHURCH owns and maintains a facility located at 33rd Avenue and Grand Boulevard. USER is one of a number of non-profit organizations that have requested that they be allowed to use space in CHURCH's facility for its activities and for no other purposes.

The CHURCH is operating under a 4 Phased reopening approach. The Phases Below are required by the CHURCH and do not run in tandem with Washington State's Phases. Manito UMC uses its building extensively for the community and will communicate the Church's Phase of reopening with USER via e-mail, door signage and will post updates on the Churches "COVID-19 updates" page on its website (https://www.manitoumc.org/covid-19-updates).

PHASE GUIDELINES & REQUIREMENTS

Phase 1	No Building Use
Phase 2	 Maximum group sizes: 10 Face masks & physical distancing required Hand washing or sanitizer used consistently
	 USERs are encouraged to increase ventilation in the rooms by keeping doors and windows open, or to use fans when possible. USERs must remember to turn off fans, close windows and doors when their meetings have concluded.
	 Disinfect the high touch surfaces in their room, before the meeting begins, after their meeting ends. Group will also disinfect all door handles on their way out of the building (cleaning products for disinfection will be supplied by the church).
Phase 3	Maximum Group size: 50
	 Face masks & physical distancing required Hand washing or sanitizer used consistently
	 USERs are encouraged to increase ventilation in the rooms by keeping doors and windows open, or to use fans when possible. USERs must remember to turn off fans, close windows and doors when their meetings have concluded.
	 Disinfect the high touch surfaces in their room, before the meeting begins, after their meeting ends. Group will also disinfect all door handles on their way out of the building (cleaning products for disinfection will be supplied by the church).

Phase 4	Maximum Group Size: unlimitedHand washing or sanitizer used consistently
	 USERs are encouraged to increase ventilation in the rooms by keeping doors and windows open, or to use fans when possible. USERs must remember to turn off fans, close windows and doors when their meetings have concluded. Disinfect the high touch surfaces in their room, before the meeting begins, after their meeting ends. Group will also disinfect all door handles on their way out of the building (cleaning products for disinfection will be supplied by the church).

In consideration for the use of CHURCH's facilities USER agrees:

- To follow the CHURCH's phased approach to re-opening
- Enforce group size guidelines and requirements of each Phase

The USER understands that:

Refusal to follow group size guidelines and the requirements of each Phase set out by the CHURCH will
result in a warning on the first two occasions. If a third occasion occurs the group will be suspended from
using the building until Phase 4. If they choose to return during phase form they must still adhere to all
guidelines and requirements. If they are unable to do so the Group will not be allowed to return to the
building.

(name – please print)	(phone number)	
(address)	(email address)	
(address)	(date)	
Authorized representative of the CHURCH:		(date)